

PEM PAL EXECUTIVE MEETING VIENNA JULY 2015

Feedback Survey

On July 16-17, 2015, PEMPAL executive meeting took place in Vienna, Austria. After the event, the on-line survey in three languages was created. The aim of the survey was to receive event feedback.

Link to the survey – <https://ru.surveymonkey.com/r/S2QBB8X>

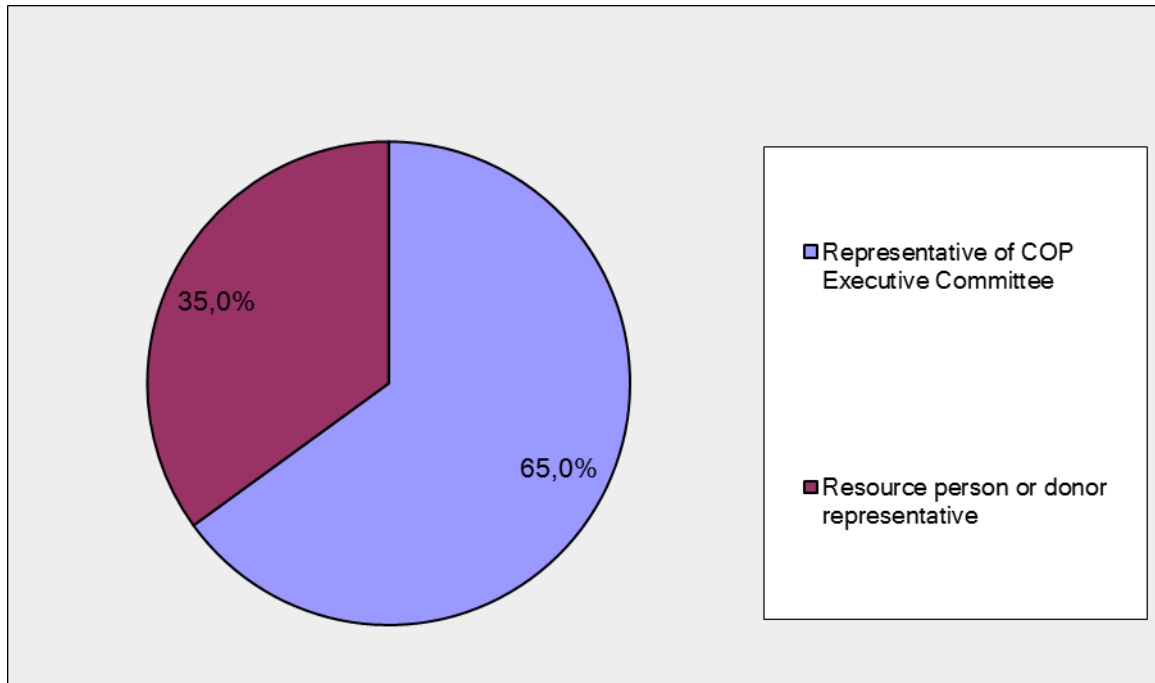
The survey started to collect responses on July 21 and finished on July, 28, 2015. Invitations to take part in the survey were sent to all participants (29) of the event. 20 responses were received. 18 respondents completed their answers. In this report, we analyze all 20 responses. For further calculation, we take this quantity as 100%. All these responses will be included in the general Feedback Event Database.

The questionnaire comprises five parts: About the Respondent, Event Delivery, Event Administration, Overall Impression, and Recommendations for the Future. There are total 21 questions in it.

ABOUT THE RESPONDENT

Q1 You are..

20 (100%) respondents gave answers. 13 respondents (65%) were Representatives of PEMPAL COP Executive Committee and 7 (35%) - Resource Persons and Donor Representatives.



Q2. Are you representative of Steering Committee?

19 respondents (95%) answered this question.

Answer Options	Response Percent	Response Count
Yes	26,3%	5
No	73,7%	14

Q3. Was this your first participation in a PEMPAL executive meeting?

20 respondents (100%) answered this question.

Answer Options	Response Percent	Response Count
Yes	15,0%	3
No	85,0%	17

Q4. How many PEMPAL events have you attended before?

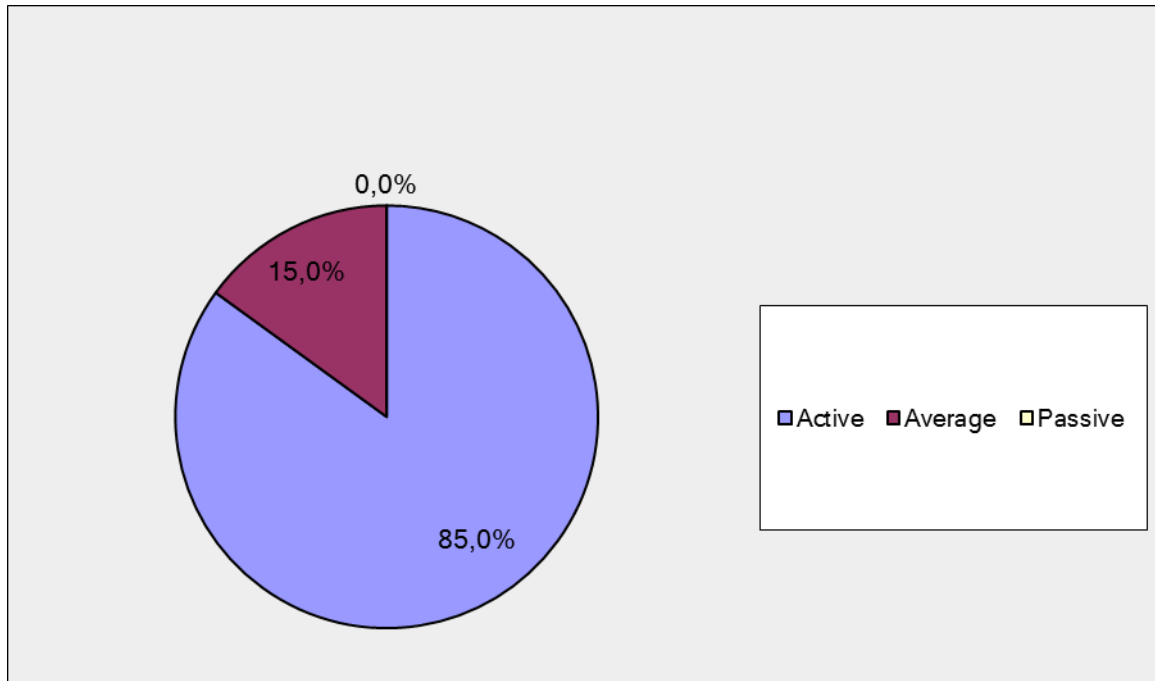
This question was seen only by those respondents who chose “No” in the previous question.

1-2	3-4	5-6	more than 6	Response Count
1	2	0	14	17

PART I EVENT DELIVERY

Q5. How do you rate your participation in this event?

20 (100%) answers were given. 17 (85%) respondents think that their participation in the event was ‘Active’. 3 (15%) respondents think that their participation was ‘Average’. And no one chooses the option “Passive”.



Q6. How do you rate the event duration overall?

20 respondents (100%) answered this question and all of them (100%) thought that the duration was “about right”.

Q7. How much do you agree with the following statements about the participants of the event?

18 respondents (90%) replied to this question.

Answer Options	1 strongly disagree	2	3	4	5 Strongly agree	Response Count	Average
a) The level of the event was appropriate for a person with my experience and knowledge	0	0	0	6	<u>12</u>	18	<u>4,7</u>
b) I learned from the experience of other participants in the event	0	<u>1</u>	2	6	<u>9</u>	18	<u>4,3</u>
c) Participants had about equal level of prior expertise relevant to the event topics	0	0	2	7	<u>9</u>	18	4,4
d) Content of presentations, hand-outs and other materials were appropriate for a person with my level of knowledge	0	0	1	3	<u>14</u>	18	<u>4,7</u>

Q8. How much do you agree with the following statements about the content design of the event?

19 responses (95%) were received.

Answer Options	1 strongly disagree	2	3	4	5 Strongly agree	Response Count	Average
a) The event agenda was properly planned	0	0	0	5	<u>14</u>	19	4,7
b) The content of the event was properly prepared	0	0	0	3	<u>16</u>	19	<u>4,8</u>
c) The event covered a right number of topics for the amount of time available	0	0	1	4	<u>14</u>	19	4,7
d) Presentations made during the event were relevant and useful	0	0	0	4	<u>15</u>	19	<u>4,8</u>
e) Enough time was reserved for questions to speakers	0	0	2	4	<u>13</u>	19	4,6
f) The topics for the group discussions were relevant	0	0	0	4	<u>15</u>	19	<u>4,8</u>
g) Enough time was reserved for group discussions	0	<u>1</u>	0	4	<u>14</u>	19	<u>4,6</u>

2 comments were left:

1. *Surprised that there was little time given to discussion of substance on PFM reform agenda...*
2. *Very efficient use of time. Agenda well planned around the objectives of the event. Therefore the objectives were well met. Well done Elena!..*

Q9. How much do you agree with the following statements about the outcomes of the event?

19 responses (95%) were received.

Event objective has been achieved:	1 strongly disagree	2	3	4	5 Strongly agree	Response Count	Average
a) Consider the results of the mid-term review (MTR) of the PEMPAL Strategy 2012-17	0	0	1	1	<u>17</u>	19	<u>4,8</u>
b) Make decisions on whether the program objectives remain achievable within the original timeframe under the existing resource constraints	0	0	1	4	<u>14</u>	19	4,7
c) Consider suggestions for improvement identified as part of the assessment of implementation progress	0	0	1	3	<u>15</u>	19	4,7

No comment was left.

PART 2 EVENT ADMINISTRATION

Q10. Please rate the quality of the organization and administration of the event:

Answered question – 19 (95%).

Answer Options	1 low	2	3	4	5 high	Response Count	Average rating
Quality of organization	0	0	2	5	<u>12</u>	19	<u>4,5</u>
Quality of administration	0	1	1	5	<u>12</u>	19	4,5

1 comment was left:

I think we have a committed team. We all need to support them as much as possible to help them with the momentum.

Q11. Did you receive agenda and event information in sufficient time before the event for them to be useful?

20 (100%) answers were given. And 95% of responses (19) were “Yes”.

Q12. Did you receive practical information (about the accommodation and other facilities, etc.) prior to the event?

20 (100%) answers were given. And 100% of them are a response “Yes”.

Q13. Are you satisfied with the quality of simultaneous interpretation provided during the event? Q14. Are you satisfied with the quality of event materials?

20 responses were given (100%) to both questions.

Answer Options	1 low	2	3	4	5 high	Response Count	Average rating
interpretation	0	0	0	7	<u>13</u>	20	<u>4,7</u>
written translation	0	0	<u>1</u>	7	<u>12</u>	20	4,6

There were 2 comments to Q13 and no comments to Q14.

Q13

- 1. Qualitative interpretation.*
- 2. What a good bunch of translators!!!*

PART 3 OVERALL IMPRESSION

Q15. Did the event disappoint, meet, or exceed your expectations?

There are 20 (100%) answered question. No one was disappointed.

Answer Options	Response Percent	Response Count
Disappoint	0,0%	0
Meet	80,0%	16
Exceed	20,0%	4

Q16. What did you like most about the event?

13 comments were left.

Group discussions were mentioned in 4 comments. For example: “*Productive discussions in small groups, individual issues of the Strategy implementation.*”

“Very good and funny introduction at the table as well as the funny facts about participant” were mentioned 2 times.

Manner of work of all participants was mentioned 3 times. For example: “*Very active participation of all participants. All participants were well prepared which allowed for good discussions*” and “*The level of commitment by the Executive to PEMPAL.*”

Other comments:

1. *Marius discussion about the opinion on participation behavior.*
2. *Communication with representatives from other COPs.*
3. *that ex com members have possibility to meet with donors and get the information about what they expect from the program*
4. *Time of arrival was one day before, there was time to relax, to read the MTR and prepare yourself for the discussions*
5. *The organization of the event, Austrian presentation*
6. *Excellent use of time. Day agenda not too long. Nice opportunities for social engagement with colleagues*
7. *"Enough time was dedicated to discussions. It was good to hear also from Austrian experience. The content was very interesting and important."*

Q17. What did you not like most about the event?

8 comments were left. 3 of them are comments like “*No comment. All was good.*” It means that there are 5 comments about aspects not liked by participants, but in fact, there are no negative comments:

1. *It would be better if in the very beginning all participants introduce themselves*
2. *Hotel breakfast :)*
3. *There was some logistical minor problems, but I assume they will be improved over time*
4. *Too much nice food....;-)*
5. *Heat in Vienna.*

Q18. Do you plan to brief your colleagues on this event?

19 responses were given (95%) and 94.7% of them (18) are “Yes”.

Q19. How do you plan to brief your colleagues?

16 responses were given (80%)

Answer Options	Response Percent	Response Count
Share materials	<u>50,0%</u>	<u>8</u>
Make a presentation	12,5%	2
Prepare a back-to-office report	<u>87,5%</u>	<u>14</u>

2 informative comments were left:

1. *informal sharing of the decision taken in the event*
2. *The Steering Committee decision will be communicated to all IA CoP ex com members*

Q20. Overall, my satisfaction with the event was...

Answered question – 20 (100%). Most of the respondents (75%) considered themselves as ‘highly satisfied’.

1 not satisfied	2	3	4	5 highly satisfied	Response Count	Average rating
0	0	0	5	<u>15</u>	28	4,75

RECOMMENDATIONS FOR THE FUTURE

21. Do you have any suggestions to improve the content, approach and other aspects of such events in future?

2 comments were left of which 1 was a suggestion.

1. *Coordinate in advance the event agenda with Ex COM members.*
2. *No suggestions. Do not mess with a good recipe....the cake will then not taste as good!.*