

CROSS COP MEETING PARIS SEPTEMBER 2012

On September 3-6 2012, the PEMPAL COP Executive Committees met in Paris to a) review the PEMPAL Strategy 2012-17 results framework and b) to learn from the process, systems and procedures used by the French Government.

After the event, the on-line survey in three languages was created. The aim of the survey was to receive event feedback and to learn plans for the future.

<http://www.surveymonkey.com/s/NDJDHMX>

The survey started to collect responses on September 12 and finished on September 25, 2012. Invitations to take part in the survey were sent to all participants of the workshop.

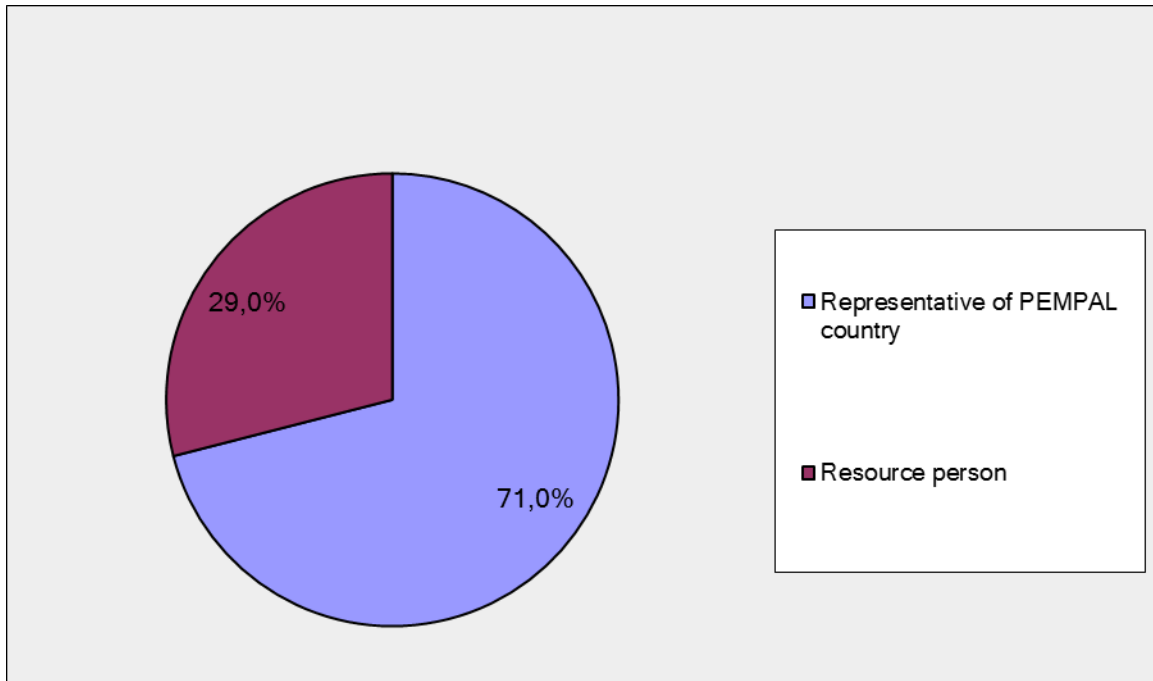
31 persons started to response to the survey. 27 (87.1%) responses were fully completed. In this report, we analyze all 31 responses. For further calculation, we take this quantity as 100%.

The questionnaire comprises four parts: Information, Event Delivery, Event Administration, and Overall Impression. There are total 19 questions in it.

INFORMATION

Q1 You are...

31 (100%) respondents gave answers. Among them: 22 representatives of PEMPAL member country and 9 Resource persons.



Q2. Was this your first participation in PEMPAL Cross COP meeting?

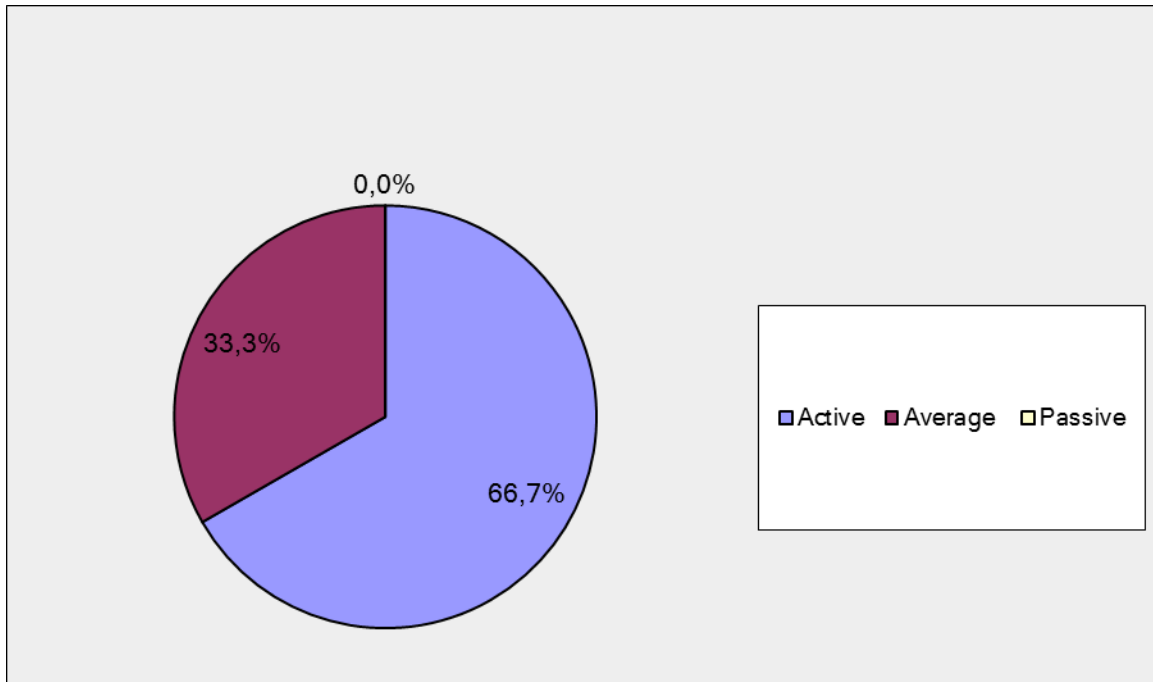
31 respondents (100%) answered this question. And 32.3% of them replied “Yes”.

Answer Options	Response Percent	Response Count
Yes	32,3%	10
No	67,7%	21

PART I EVENT DELIVERY

Q3. How do you rate your participation in this meeting?

30 (96.8%) answers were given. 20 (66.7%) respondents think that their participation in the event was 'Active'. 10 (33.3%) respondents think that their participation was 'Average'. And no one chose the option "Passive".



Q4. How do you rate the duration of the Cross COP meeting overall?

30 respondents (96.8%) answered this question. And most of them rated the workshop duration in a positive way.

Answer Options	Response Percent	Response Count
Too short	3,3%	1
About right	93,3%	28
Too long	3,3%	1

Q5. How do you rate the duration of the French Days?

30 respondents (96.8%) answered this question. And most of them rated the duration of the French Days in a positive way.

Answer Options	Response Percent	Response Count
Too short	10,0%	3
About right	86,7%	26
Too long	3,3%	1

Q6. Did you find it useful to gain a deeper understanding of the direction of the network over the next 5 years, what is to be achieved and how it is to be measured?

30 respondents (96.8%) answered this question. And all of them replied “Yes”.
15 comments were left. See the list of all comments attached.

Practically all the respondents found ‘to gain a deeper understanding of the direction of the network over the next 5 years, what is to be achieved and how it is to be measured’ useful.

Here is some quotation: *“I think that it was a very good idea to get together and to agree on the results framework together, rather than circulating it through email. I was a very productive session.”*(14)

But one comment contains not only positive notes: *“However, the discussion on the logframe was perhaps too long and detailed. ExComs would benefit more from more focused discussion on Action Plans for each CoPs, especially since they were not involved in the original creation of the logframe, which made discussion confusing at times.”* (1)

Q7 . How do you rate the duration of the time spent on reviewing the results framework?

30 respondents (96.8%) answered this question. And most of them rated the duration of the time spent on reviewing the results framework in a positive way.

Answer Options	Response Percent	Response Count
Too short	6,7%	2
About right	<u>83,3%</u>	<u>25</u>
Too long	10,0%	3

Q8. In regards to the ‘French Days’ please read the following statements, and tell us if you agree or disagree with each of them. (Please rate each item):

36 respondents (92.3%) replied to this question.

Answer Options	1 strongly disagree	2	3	4	5 Strongly agree	Response Count	Average
a) The French Days addressed issues important to my work	1	1	5	8	<u>15</u>	30	4,2
b) The presentations demonstrated were relevant and provided useful information	0	2	4	<u>14</u>	10	30	4,1
c) The time allocated to asking questions of the speakers was adequate	0	2	3	<u>13</u>	12	30	4,2
d) How will you apply this knowledge back in your workplace (Please insert comment)						18	

Here are some quotations: “I will do small team learning on the experiences, especially also on the log frame methodology.” (2) “My country is in the process of introducing principles of program budgeting in our budget system. Lessons learned, especially from more advanced countries in this area are precious to us. It is important that we will spend less time in the future trying to find the right track in the process, because the knowledge gained in this and previous meetings makes it is possible to accelerate progress in this area.” (11), “I will try to do my best in order to use some practices from positive French experience, and take to account some typical mistakes, presented during French days and bring this information to my colleagues.” (17)

PART 2 EVENT ADMINISTRATION

Q9. Please rate the quality of organization (pre-event administration and logistics, etc.) and administration (staff responsiveness, etc.) of the meeting:

Answered question – 29 (93.5%).

Answer Options	1 low	2	3	4	5 high	Response Count	Average
Quality of workshop organization	1	0	0	8	20	29	4,6
Quality of workshop administration	0	2	1	5	21	29	4,6

There were left 15 comments: Most of them are very positive. For example: “*the quality of organization was excellent and also Presenters are very good*” (3)

And two comments are about problem: “*There was a problem with the logistics of the French days - one of the speakers did not show up on time, and the agenda was interrupted There were also some small issues with availability of documentation for the steering committee and interpreters*” (2) “*Some materials from French days were not translated in English*” (7)

Q10. Did you receive agenda and event information in sufficient time before the event for them to be useful?

29 (93.5%) answers were given. 100% of them were “Yes”.

Q11. Did you receive practical information (about the accommodation and other facilities, etc.) prior to the event?

29 (93.5%) answers were given. Most of them were “Yes”.

Answer Options	Response Percent	Response Count
Yes	96,6%	28
No	3,4%	1

PART 3 OVERALL IMPRESSION

Q12. Overall, my satisfaction with the event was...

Answered question – 29 (93.5%). There were no negative answers. And most of the respondents considered themselves as ‘satisfied’.

1 not satisfied	2	3	4	5 satisfied	Response Count	Average
0	0	2	6	<u>21</u>	29	4,7

Q13. Did the meeting disappoint, meet, or exceed your expectations?

There are 27 (87.1%) answered question. No one was disappointed.

Answer Options	Response Percent	Response Count
Disappoint	0,0%	0
Meet	74,1%	20
Exceed	25,9%	7

Q14. What did you like best about the meeting?

23 comments were left. All of them are valid.

Participants liked best:

- Opportunity for the three ExComs to interact
- Exchange experience with the colleagues
- The French days
- Results framework discussion

Q15. Which elements of the workshops you did not like?

18 informative comments were left. 10 of them are comments like “*No elements.*” (8) or “*Everything was perfect.*” (7) It means that there are 8 comments about elements which were not like by participants.

Workshop participants did not like:

Some French presentations “...*some of the presenters were difficult to understand and there were also some overlapping between different presentations.*” (1) “*The quality of the French presentations was uneven. There were some excellent speakers, but also some very weak ones. Not all the questions were responded to adequately and not all the expectations were met.*” (4)

Translation: “*Small problems with translation organization (translation was not provided for all COPs and as BCOP expert I learned about it just one day prior of the Executive committee meeting). However it will be noted that the problem was fixed swiftly.*” (18)

Q16. How do you plan to brief your colleagues on this event?

There were left 21 (67.7% of respondents) comments. 2 of them not responded to this very question.

And 7 comments mean that a report or presentation has already been done. For example: “*Already done in report to Government*” (7)

Q17. Did you use the wiki page in preparation for the meeting?

27 (87.1%) answers were given.

Answer Options	Response Percent	Response Count
Yes	48,1%	13
No	51,9%	14

14 comments were given. And only in 2 of them respondents confirmed that they used the wiki page: “I studied Study Visit Guidelines for Steering Committee meeting” (6)

Some quotations from the other comments: “*I rarely use wiki - I admit I should make more use of this resource*” (10), “*I am not a member of the organizational committee, so I received all informational material via Secretariat*” (14)

Q18. Are there any other products, research or services that PEMPAL could provide that would be useful for your work?

28 (90.3%) responses were given.

Answer Options	Response Percent	Response Count
Yes	67,9%	19
No	32,1%	9

Q19. Suggestions to improve the content, approach and other aspects of the workshop:

15 valid comments were left, and 11 of them consists suggestions.

Here are some quotations: “*It would be useful to have thematic topics on Cross-COP events. A work plan for the SC might also support the strategic outline of the COP events.*” (2), “*I would like to learn briefly the content of future presentations, for having possibility to prepare properly.*” (6), “*More time should be given to overall discussion of the ExCom members on membership quality and strategies for more engaged participation by the membership. Specifically for the BCoP additional meetings of the new ExCom with the other two ExComs would be useful to discuss different ways of activities.*” (1)