



CONCEPT NOTE AND AGENDA

FOR THE FEBRUARY 2013 BCoP PLENARY MEETING

Prepared by the BCoP Executive Committee and Resource Team

Date: February 25th – February 28th, 2013

Location: Tirana, Albania

This concept note provides the brief background and rationale for the 2013 BCoP Plenary Meeting, which will also be used to provide network formation training for the BCoP Executive Committee members (prior to the Plenary Meeting) and to hold a face-to-face BCoP Executive Committee meeting (after the Plenary meeting). Agendas for the meetings are also included.

The Plenary meeting has been planned based on the feedback from the BCoP membership from the previous events (i.e. request for topics about more detailed aspects of program budgeting and performance measurement that came out of the 2012 Bohinj BCoP Plenary meeting) and further directions from the BCoP Executive Committee.

The three main Plenary Meeting sessions/blocs (for which the discussion groups are also planned) are:

1. Design of programs and performance measures
2. Budget documentation
3. Performance monitoring and evaluation

These blocs are organized to follow natural steps in introduction of program budgeting (design of programs and performance measures), usage of program and performance information in budget formulation and subsequently in budget documentation (how budget is presented to the Government and the Parliament), and finally monitoring and evaluation of programs and performance measures (including spending reviews). A pre-survey of the practices and issues in PEMPAL countries in each of the three bloc areas will be administered (prepared by the Resource Team) and presented prior to bloc discussions. To set the scene for the main blocs, an overview of practices and issues in EU and OECD countries will also be presented, with a summary of the essential elements (and moments of impact) of the program budgeting and performance measures (best practices). In addition, main findings from the World Bank's PFM Study and OECD Budget Survey will also be presented.

In line with the feedback from the members (relating to difficulties to follow too many speakers whose presentation do not flow from one to another), it is envisaged that the three main blocs are delivered by a respected international expert. These presentations in each bloc will also be supplemented by a shorter presentation of another expert on experience in a specific country/specific approach. These shorter presentations within the three main blocs will include experiences from EU/OECD countries and two PEMPAL countries. In depth concrete examples of specific approaches to performance assessment will also be provided within programs in public administration and social policy in the last bloc.

For each of the presentations, time will be slotted for participants' questions and answers.

The Plenary Meeting event will also be used for BCOP community building.

Firstly, the day before the start of the Plenary Meeting will be used to provide network formation training for the BCoP Executive Committee members by Beverly Trayner, professional coach on networks. This is based on the decision of the BCoP Executive Committee and with the objective of

strengthening management capacities of the BCoP and the involvement of the BCoP membership. Beverly will be allocating roles and tasks to groups within BCOP during the plenary meeting. There will be groups focusing on (i) topics and activities for BCOP to explore, (ii) format of the events, (iii) BCOP messages for external stakeholders, and (iv) social reporting. Each group will have representatives of the BCOP Executive Committee and BCOP Resource Team to assist them. These groups will make recommendations to the BCOP Executive Committee on Day 3 of the Plenary meeting.

These groups are designed to give BCOP members a more active role in the implementation of the agenda and to ensure feedback is captured to improve the community in the future. It is a new approach for BCOP and on Day 3, the BCOP Executive Committee will also be seeking feedback on whether the approach added value and should be used in future meetings.

Finally, the Plenary Meeting event will also be used to hold a face-to-face BCoP Executive Committee meeting, which will take place on the final day, after the Plenary meeting. Given that the BCoP Executive Committee is newly appointed, face-to-face meetings of the Committee have been identified as important.

The Agenda for the proposed meeting is given below.

AGENDA FOR BCoP PLENARY MEETING IN FEBRUARY 2013

February 25th – February 28th, 2013,

Tirana, Albania

SELECTED ASPECTS OF PROGRAM BUDGETING:

- i) DESIGN OF PROGRAMS AND PERFORMANCE MEASURES**
- ii) BUDGET DOCUMENTATION**
- iii) PERFORMANCE MONITORING AND EVALUATION**

DAY 0 (Monday, February 25th)

Arrival of all BCOP members

9:00 – 16:00 BCOP Executive Committee members will attend coaching on *Network Formation* with Beverly Wenger-Trayner, Social Learning Expert (detailed agenda to be distributed to the Executive Committee)

17.30 Preparatory meeting of the Resource Team and speakers

19.00 Welcome drinks and dinner at hotel

DAY 1 (Tuesday, February 26th) *Creation of Budget Programs and Performance measures: Key Issues and Challenges*

8:00– 8:30	Registration
8:30– 9:10	Welcome Address <u>Ridvan Bode</u> , Minister of Finance of Republic of Albania Welcome Address <u>Elena Nikulina</u> , World Bank Senior Public Sector Specialist and PEMPAL Team Leader Overview of BCoP Executive Committee Work and Plenary Meeting Overview <u>Gelardina Prodanj</u> , BCoP Executive Committee Chair Enhancing BCoP Experience. Introduction of community building agenda. <u>Beverly Wenger-Trayner</u> , Social Learning Expert
9:10–9:50	Budgeting for Results – Past and Future Trends <u>Dirk Jan Kraan</u> , IMF PFM Advisor for South East Europe <i>Questions and Answers</i>
9:50-10:30	Findings of World Bank’s PFM Study , <u>Ivor Beazley</u> , World Bank Lead Public Sector Specialist <i>Questions and Answers</i>
10:30-11:00	<i>Coffee Break</i>
11:00-11:45	OECD Budget Survey (Results for OECD countries in the region, comparative to other regions), <u>Knut Klepšvik</u> , OECD Budget Division

	<i>Questions and Answers</i>
11:45-12:15	Beyond the Annual Budget: Global Experience with Medium-Term Expenditure Frameworks , <u>Nataliya Biletska</u> , Public Sector Specialist, Poverty Reduction and Economic Management Network, World Bank <i>Questions and Answers</i>
12.15-12.30	Group Photo
12:30-13:15	<i>Lunch</i>
13:15-13:45	Results of the BCoP Survey on the PEMPAL Countries' Experience and Issues in Designing Programs and Performance Measures <u>Naida Carsimamovic Vukotic</u> , BCoP Resource Team, World Bank
13:45-15:15	<p>The session will cover approaches to design of programs and performance indicators (including budget classification development, program development and work with line-ministries on program development, as well as using performance information for budget decision making). First presentation will be given by an international expert on global experiences and best practice, followed by presentations on experience in country specific approaches.</p> <p>Global Experiences in Designing Budget programs and Performance Measures: possible approaches, role of Ministry of Finance and Audit Institution, work with line-ministries, using performance measures for budget allocation decisions, examples of approaches by different countries, best practices <u>Lewis Hawke</u>, World Bank Senior Financial Management Specialist</p> <p>Development of Program Budget Classification and Issues in State Programs Development in Russia, <u>Nikolai Begchin</u>, Head of the Unit for Program Methods in Budgeting, Ministry of Finance of the Russian Federation</p> <p>Designing Programs and Performance Measures in Estonia, <u>Karl-Erik Tender</u>, Deputy Head of State Budget Department, Ministry of Finance of the Republic of Estonia</p> <p><i>Questions and Answers</i></p>
15:15-15:45	<i>Coffee Break</i>
15:45-17:15	Group Work: several groups discussing question(s) related to design of budget programs and performance measures (<i>number and composition of groups and discussion question(s) to be defined by the resource team in collaboration with the main speaker</i>)
17:15-17:45	Reporting of the Group Work to the Plenary and Wrap-up of Day 1
17:45 – 18:30	Reflections on Community Building for Day 1 (Executive Committee members only) , <u>Beverly Wenger-Trayner</u> , Social Learning Expert
19:30	<i>Dinner in the hotel</i>

DAY 2 (February 27th): Budget Documentation and Monitoring and Evaluation of Performance Measures

9:00 – 9:30	<p>Introduction of the Day’s Agenda, <u>Gelardina Prodani</u>, BCoP Executive Committee Chair</p> <p>Results of the BCoP Survey on the PEMPAL Countries’ Experiences and Issues in Presentation of Their Budgets to the Government, Parliament and the Public (Budget Documentation) and Results Monitoring and Evaluation , <u>Maya Gusarova</u>, BCoP Resource Team, World Bank</p>
9:30-11:00	<p>The session will cover approaches to preparation and contents of budget documentation (presentation of budgets to Government, Parliament and the public). First presentation will be given by and international expert on global experiences and best practice, followed by a short presentation of a specific country example (to discuss various specific aspects and its implementation).</p> <p>Budget Documentation: What is Best Practice and How is it Measured? <u>Deanna Aubrey</u>, PFM Advisor for PEMPAL, World Bank</p> <p>Budget Documentation in the Context of Program Budgeting in Austria, <u>Monika Geppl</u>, Deputy Head of the Unit, Federal Chancellery of Austria</p> <p><i>Questions and Answers</i></p>
11:00-11:30	<i>Coffee break</i>
11:30-13:00	<p>The session will cover approaches to monitoring and evaluation of performance measures in budget execution phases (including spending reviews). First presentation will be given by an international expert on global experiences and best practice, followed by a short presentation of a PEMPAL country representative.</p> <p>Monitoring and Evaluation of Program Results: possible approaches, spending reviews, examples of approaches by different countries, best practices <u>Ivor Beazley</u>, Lead Public Sector Specialist, World Bank</p> <p>Monitoring and Evaluation of the Performance Measures in Croatia <u>Mladenka Karacic</u>, Head of State Accounting Division in State Budget Execution Sector of the State Treasury, Ministry of Finance of Croatia</p> <p><i>Questions and Answers</i></p>
13:00-14:00	<i>Lunch</i>
14:00-15:30	<p>The session will in more depth cover sector specific programs and approaches to their performance assessment.</p> <p>Overview of Programs in Public Administration and Social Policy in Ireland, <u>Tom Ferris</u>, consultant and former Senior Economist at the Department of Transport in Ireland</p>

	<p>Swedish Programs in Public Administration and Social Policy, <u>Allan Gustafsson</u>, Public Financial Management Specialist; Former Performance Budgeting Project Director, Swedish Ministry of Finance</p> <p><i>Questions and Answers</i></p>
15:30-16:00	<i>Coffee Break</i>
16:00-17:30	<p>Group Work: several groups discussing question(s) related to budget documentation and monitoring and evaluation of performance measures (<i>number and composition of groups and discussion question(s) to be defined by the resource team in collaboration with the main speaker</i>)</p>
17:30-18:00	Reporting of the Group Work to the Plenary and Wrap-up of Day 2
18:00 -18:30	Reflections on Community Building for Day 2 (Executive Committee members only) , <u>Beverly Wenger-Trayner</u> , Social Learning Expert
19:30	<i>Departure from hotel to restaurant</i>
20:00	<i>Dinner at restaurant Juvenilja Castello</i>

DAY 3 (February 28th): Wrap-Up and BCOP Community Building

8:30-10:00	<p>Introduction of the Day's Agenda, <u>Gelardina Prodani</u>, BCOP Executive Committee Chair</p> <p>OECD – PEMPAL Cooperation on Budget Surveys <u>Knut Klepsvik</u> , OECD Budget Division</p> <p>Update on Implementation of PEMPAL Evaluation Recommendations & Future BCOP Activities, <u>BCoP Resource Team and BCOP Executive Committee</u> An update on progress of activities being undertaken by the BCOP Executive Committee and its Resource Team, including membership analysis results. Includes information on approved budget for BCOP 2013-14 and request for feedback from members for possible events and products.</p>
10:00-11:15	<p>Reflections on Community Building. Moderated by <u>Beverly Wenger-Trayner</u>, Social Learning Expert</p> <p>Feedback from BCOP members on potential future topics, agenda effectiveness, key messages to stakeholders and social reporting.</p>
11:15-11:30	<p>Wrap-up of plenary meeting, <u>Geraldina Prodani</u></p> <p>Certificate and picture distribution, <u>PEMPAL Secretariat</u></p>
11:30-12:00	<i>Coffee Break</i>
12:00 – 13:30	BCoP Executive Committee Meeting (Executive Committee members only)

	<p>Topics:</p> <ol style="list-style-type: none"> 1. Follow-up analysis/advice from Beverly Trayner, based on the Plenary meeting developments 2. New members of the Executive Committee? 3. New approaches to improving BCoP membership 4. Distribution of roles within the ExCom 5. BCoP Action Plan and Budget – Next steps 6. Knowledge products 7. Study Tours 8. OECD survey 9. BCoP ExCom participation and presentations at the 2013 OECD meeting of the CESEE Senior Budget Officials
13:30-14:30	<i>Lunch</i>
14.30	<i>Cultural Program and Dinner</i>