

Minutes of the PEMPAL TCOP Leadership Group meeting, April 22th, 2011.

TCOP leadership group held a meeting on April 22th, in Ljubljana, Slovenia,

The meeting was attended by: Anila Cili (Ministry of Finance, Albania), David Tsekvava (Ministry of Finance, Georgia), Nino Tchelishvili (Ministry of Finance, Georgia), Zaifun Yernazarova (Ministry of Finance, Kazakhstan), Nargiz Djumaeva (Ministry of Finance, Kyrgyzstan), Angela Voronin (Ministry of Finance, Moldova), Ismatullo Khakimov (Ministry of Finance, Tajikistan), Rustam Boboev (Ministry of Finance, Tajikistan), Natalia Sushko (State Treasury, Ukraine), Elena Nikulina (WB TTL), Ion Chicu (TCOP resource person), Tina Zagar (CEF, Slovenia).

At the beginning of the meeting, the participants welcomed the new members of the TCOP leadership group representing Georgia.

Objectives of the meeting:

1. Discussions on the TCOP Activity Plan for May-December 2011
2. TCOP Leadership Group activities for the period of May-August 2011

1. TCOP Activity Plan for 2011

TCOP Activity Plan for 2010-2012 envisages a number of activities for the period of May-December 2011. During this meeting the Treasury Community leaders have discussed the issues related to the organization of these activities, countries where these events will be carried out, the timeframe and topics for discussions.

Anila Cili, has confirmed the interest of Albania's representatives for a **Study Visit** to a country which has developed the system on 'Flow of Electronic Documents and Storage', namely to the Russian Federation. Such visit is scheduled in TCOP Activity Plan for June 2011. To facilitate preparation of the visit, the representatives of the Russian Federal Treasury have been approached to explore their availability to host the event. TCOP Leadership Group expects to have a clear response on this issue by May 10th, 2011.

Two major activities are scheduled in the TCOP Activity Plan 2010-2012 for the Fall 2011: (i) a **full TCOP meeting** on the topic „Information security policies and related legal framework. Identification & evaluation of Risks and defining control activities related to Treasury systems”, and (ii) a **small group workshop** devoted to “Project management in the Treasury systems”

Zaifun Yernazarova informed TCOP Leadership Group members about the willingness and availability of the Kazakhstan Ministry of Finance to host a full community's meeting devoted to the issues related to the use of FMIS in treasuries in Astana. TCOP Leadership Group accepted the invitation of Kazakhstan MoF and thanked this country's representatives for this proposal. The tentative dates for this meeting are September 21-23th, 2011 (to be confirmed).. It has been agreed that a draft Concept of Astana workshop will be developed by the end of May 2011 and discussed during the next leadership group meeting.

David Tsekava and **Nino Tchelishvili**, the representatives of Georgia in TCOP Leadership Group, have informed the attendees about their country's interest to host the workshop related to "Project management in the Treasury systems" in Tbilisi, Georgia. Georgian representatives have proposed to extend the topic of this event to discuss the issues related to the use of treasury systems for implementation of donor funded projects. The proposal was accepted in principle and it was agreed to define the details further at the stage of development of the workshop concept. TCOP Leadership Group accepted the invitation and thanked Georgian MoF's representatives. The tentative timeframe for the event is the first half of November, 2011. The Concept of the Tbilisi workshop is planned to be developed by the end of July, 2011.

It has been agreed that Ion Chicu, the TCOP resource person, will update the TCOP Activity Plan for 2010-2012 in accordance with the decisions taken by the Leadership Group members during this meeting.

2. TCOP Leadership Group activities for the period of May-August 2011

TCOP leaders decided to hold the next meeting (through the video conference) at the end of May, 2011. This meeting will be devoted to discussions on TCOP Leadership Group participation in the cross-COP PEMPAL Leadership meeting, planned for July 6-8th, 2011, in Bern, Switzerland. Also, the draft Concept of TCOP workshop in Astana will be discussed.

TCOP Leadership Group members (one from each TCOP country represented in the leadership group) will attend the Bern meeting, and preparatory activities for this event will be performed within the leadership group.

The Leadership group agreed to propose that, as part of the Bern event, the study visit to the Ministry of Finance of Switzerland is organized for the leaders of all three PEMPAL COPs. The topic TCOP leadership proposed for this visit is 'The Swiss budget process and the role and functions of the treasury'.

TCOP leaders agreed to have the next face-to-face meeting of the leadership group during the July meeting in Bern.

Main conclusions of the TCOP Leadership Group meeting:

- TCOP Leadership Group has asked the Russian Federal Treasury about its availability to host in June, 2011, a study visit devoted to the issues related to the "Flow of Electronic Documents and Storage". A response from the Russian Federal Treasury is expected in the first decade of May, 2011.
- TCOP leaders accepted the invitation of the Ministry of Finance of Kazakhstan to hold in Astana in September, 2011, a full community's workshop devoted to the issues related to FMIS use in treasuries. The draft Concept of the workshop will be developed by the end of May, 2011.

- TCOP leaders accepted the invitation of the Ministry of Finance of Georgia to held in Tbilisi in November, 2011, a small group workshop on the topic „Use of the national Treasury systems for implementation of donor funded projects”. Additional issues for discussions at this event will be proposed and a draft Concept of the workshop will be developed by the end of July, 2011.
- Ion Chicu, TCOP resource person will update the TCOP Activity Plan for 2010-2012 according to the decisions taken by the leadeship group.
- TCOP Leadership Group will hold its next meeting (through video conference) at the end of May, 2011.
- TCOP leaders will attend the cross-COP PEMPAL Leadership meeting, planned for July 6-8th, 2011, in Bern, Switzerland, and will have the next face-to-face meeting as part of the Bern event.
- Ion Chicu will will prepare and circulate the minutes of the leadership group meeting.