**MINUTES OF URGENT BCOP EXECUTIVE COMMITTEE MEETING**

**Friday, February 28, 2020**

**Videoconference**

**Participated:**

1. Anna Belenchuk (Chair, Russian Federation)
2. Marina Tikhonovich (Deputy Chair, Belarus)
3. Ruzanna Gabrielyan (Armenia)
4. Emil Nurgaliev (Bulgaria)
5. Nikolay Begchin (Russian Federation)
6. Naida Carsimamovic (BCOP Resource Team)
7. Iryna Shcherbyna (BCOP Resource Team)
8. Deanna Aubrey (BCOP Resource Team)

**Observers:**

1. Ksenia Galantsova (Secretariat)

**Agenda items:**

1. **Decision on Whether to Postpone BCOP 2020 Annual Plenary Meeting Due to Covid-19 Emergency and Accordingly Reorganize the BCOP Activities for the Remainder of FY20**
2. **Other Business**

**Minutes:**

1. **Decision on Whether to Postpone BCOP 2020 Annual Plenary Meeting Due to Covid-19 Emergency and Accordingly Reorganize the BCOP Activities for the Remainder of FY20**

Ms. Anna Belenchuk welcomed participants and thanked them for attending the meeting, despite short notice. She reminded that she and BCOP Resource Team sent an email to all Executive Committee members to gather the opinions of the Executive Committee members on whether the BCOP Plenary Meeting planned for March 23-24, 2020 in Brussels should be postponed given the emerging global developments on Covid-19 and traveling restrictions. She informed the Executive Committee members that all Executive Committee members sent their responses via email, with large majority opting to postpone the event.

Ms. Iryna Shcherbyna also reminded that a quick decision by the Executive Committee would enable the PEMPAL Secretariat to negotiate with the hotel and travel agency postponing the event to specific dates to minimize potential financial loses, given that the contract with the hotel was signed and an advance payment made earlier. Ms. Naida Carsimamovic added that in case of postponement of the plenary meeting, the decision on ways to reorganize the BCOP activities for the remainder of FY20 also needs to be made.

The Executive Committee and BCOP Resource Team next held a discussion on these issues.

***Conclusions:***

* The Executive Committee decided to postpone the BCOP 2020 Annual Plenary Meeting in Brussels from March 23-24, 2020 to November 2-3, 2020 dur to Covid-19 emergency.
* The Executive Committee agreed to refocus the BCOP activities for the reminder of FY20 on holding VC events and finalizing the work on BCOP knowledge products. BCOP Executive Committee will work over email in the following weeks to develop the revised BCOP FY20 Action Plan and proposed BCOP FY21 Action Plan and to agree on the approach, content and dates for the BCOP VC meetings in April-June 2020 period.

1. **Other Business**

Ms. Anna Belenchuk informed the Executive Committee that she is departing the Ministry of Finance of Russian Federation. She thanked BCOP Executive Committee, Resource Team, and the Secretariat on excellent cooperation and wished BCOP the success in its future activities.

The Executive Committee members and the BCOP Resource Team members congratulated Ms. Belenchuk on her promotion to the position of the Assistant Head of the Account Chamber and thanked her for all of her hard work as BCOP Chair and the Executive Committee member, which contributing greatly to BCOP’s success.

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